**CM: Configuration Management Process**

**Change Request**

# Change Request Description

|  |  |
| --- | --- |
| **Project Name:** |  |
| **Change ID:** |  |
| **Raised By:** |  |
| **Raising Date:** |  |
| **Change Description:** |  |

# Analysis

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Change Type:** | Bug Fix  [ ] | Enhancement or New Feature  [ ] | Change in Quality system  [ ] | Others  [ ] |
| **Analysis Date:** |  | | | |
| **Descriptive Impact Analysis:** |  | | | |
| **Impacted CIs/Work product:** |  | | | |
| **Estimated Change in Size:** |  | | | |
| **Estimated Change in Effort:** |  | | | |
| **Estimated Change in Cost:** |  | | | |
| **Estimated Change in Quality:** |  | | | |

# Decision

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CCB Decision** | Approved [ ] | | Rejected [ ] | |
| **Decision Date:** |  | | | |
| **Decision Rationale** |  | | | |
| **Priority** | High [ ] | Medium [ ] | | Low [ ] |

# Implementation Verification

|  |  |  |
| --- | --- | --- |
| **CCB Decision** | Closed [ ] | Opened [ ] |
| **Verifying Date:** |  | |
| **Verification Comments:** |  | |

# Project Closure Evaluation

|  |  |  |
| --- | --- | --- |
| **CCB Decision** | Good Impact on the Project [ ] | Bad Impact on the Project [ ] |
| **Evaluation Date:** |  | |
| **Rationale** |  | |